

3-31/DSW/WHL-181/Contract Extension/2021-22
ANDAMAN & NICOBAR ADMINISTRATION
DIRECTORATE OF SOCIAL WELFARE
GOALGHAR, PORT BLAIR

WALK-IN INTERVIEW

A walk-in interview is scheduled to be conducted on 23rd December, 2021 at 11:00 am for meeting the human resource requirement of Women Helpline – 181 set up at One Stop Centre, Near Ayush Hospital, JG-6, Type V Quarter at Junglighat, Port Blair.

The verification of certificate will start at 09:00 am at Mini Conference Hall, Secretariat. The interview may be continued on next day also, if required. Candidates who fulfill the requisite qualifications may appear for the Walk-in interview in the Chamber of Secretary (SW) at Secretariat. Schedule of interview and time slots will be given to the candidate at 10.00 am on same day.

The candidate are advised to carry with them duly filled up application form in the prescribed format along with copies of all the certificates of educational qualification, date of birth, working experience and affixing a passport size photograph. Candidates are also required to bring their original certificates for verifications. Further, the candidates would have to maintain COVID-19 protocol.

Sl. No	Name of the Post	No. of Posts	Qualification	Experience	Consolidated pay in Rs.
1	Senior Call Responder	03	Female candidate having Master in Social Work/Law Degree	Women having 3 years experience of working on violence against women issues in an administrative set-up with a Govt. or Non-Government project/program.	40,000 x 3 per month
2	Call Responder	03	Female candidate having Master in Social Work/Law Degree	Women having 2 years experience of working on violence against women issues in an administrative set-up with a Govt. or Non-Government project/program.	30,000x3 per month
3	IT Staff	01	Graduate degree in B.Tech, B.Sc., B.Com. with a diploma in Computers/ IT etc.	He/she having 3 years of experience in data management, process documentation and web based reporting formats	26,000/- per month
4	Multi-Purpose Helper	03	Proposed candidate having Secondary class pass certificate	Women having 3 years of experience of working as a helper, peon etc.	12,000x3 per month
5	Security Guard	03	Proposed candidate having Secondary class pass certificate	He/she having at least 03 years of experience and will be responsible for the overall security of Helpline Centre. He/she would be responsible for safety of all capital assets, furniture and equipment at WHL-181.	12,000x3 per month

Terms and conditions:

1. The appointment will be purely of contract basis as a project staff and no other regular service benefits will be admissible. The candidates will not have any rights to claim for regular employment.
2. No TA/DA will be pay for attending the interview.
3. The Secretary (SW) has the rights to accept/reject any application without assigning any reason and no correspondence in this matter will be entertained.

Director (SW)

Application format for the Human Resource Requirement of Women Helpline-181 under Directorate of Social Welfare, A & N Administration

Post applied for :

1	Name of Candidate (in Block letters)			
2	Name of father/ Husband			
3	Marital Status			
4	Date of Birth (proof to be enclosed)	Year	Month	Day
	Age as on the last date of receipt of application (i.e. on date.....)			
5	Nationality			
6	Permanent Address with Contact No.			
7	Address for Communication with Contact No.			
8	E-mail id			
9	Educational Qualification (proof to be enclosed)			
10	Experience certificate to be enclosed			

DECLARATION

I do hereby declare that the information given above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of/ any information stated above being false or incorrect or my ineligibility being detected after the test/appointment, my candidature/appointment is liable to be cancelled /terminated.

Place:

Date:

SIGNATURE OF APPLICANT

I.D. No. 8263